



CITY OF *Los Angeles*

DEFERRED COMPENSATION PLAN

Board Report 23-07

Date: January 17, 2023

To: Board of Deferred Compensation Administration

From: Staff

Subject: Deferred Compensation Plan Projects and Activities Report: December 2022

Board of Deferred Compensation Administration
Thomas Moutes <i>Chair</i>
Neil Guglielmo <i>Vice-Chair</i>
Robert Schoonover <i>First Provisional Chair</i>
Jeremy Wolfson <i>Second Provisional Chair</i>
Joshua Geller <i>Third Provisional Chair</i>
Dana H. Brown
Linda P. Le
Joseph Salazar
Baldemar J. Sandoval

Discussion:

Below are the Deferred Compensation Plan (DCP) project and activity updates for December 2022:

A. Legislative Update

- **SECURE 2.0 Act** – In March of 2022, the House of Representatives passed the Securing a Strong Retirement Act (SECURE 2.0 Act). At the time, Segal and Mercer both reported the possibility of SECURE Act 2.0 passing through the U.S. Senate as well. Staff learned that on December 23, 2022, the U.S. Senate passed the Consolidated Appropriations Act, 2023, which contains the SECURE 2.0 Act. The bill was signed into law by President Biden on December 29, 2022. A summary of the SECURE 2.0 Act and its impact on governmental 457 plans will be provided to the Board at a subsequent meeting.

B. Operations and Project Updates

- **2023 DCP Board Election for Active LACERS Representative and Active LAFPP Representative** – The terms for both the Active LACERS Representative and the Active LAFPP Representative expire June 30, 2023. Staff is coordinating with The Office of the City Clerk - Election Division (City Clerk) to administer the election and to establish timelines and disseminate communications. A report will be provided to the Board during the next meeting with key election dates and calendar, and policies and procedures for candidate nomination. The election will be held in May 2023 in accordance with the DCP Election Policies and Procedures.
- **Schwab Self-Directed Brokerage Accounts Minimum Balance: Final Update** – Staff directed Voya on November 30, 2022 to initiate fund transfers by selling of shares for the remaining 65 participants in order that the core minimum balance requirement of \$2,500

could be fulfilled. Staff was informed that Schwab completed the process on Friday, December 9, 2022 with the funds settling and being transferred from Schwab SDBA to the core investments on the same day. Due to market fluctuations, eight (8) accounts had dropped in value, which required additional shares to be sold. As of December 20, 2022, all accounts were settled.

C. Communications Updates

- **2023 Participant Outcome Goals and Strategies** – The Board approved of staff’s recommendation for 2023 participant outcome goals and strategies on September 29, 2022. Staff has begun launching communications campaigns in line with the approved strategies, beginning with an enrollment campaign in January.
- **Money Matters Zoom Virtual Meetings** – In October 2020, staff launched “Money Matters” virtual meetings for employees to interact with DCP local retirement counselors via Zoom. During these sessions, DCP local retirement counselors provide education on various topics and answer participant questions. General DCP information virtual meetings are held on the third Wednesday of every month from 12:00 p.m. to 1:00 p.m. Attendance for December virtual meeting is provided in the following table:

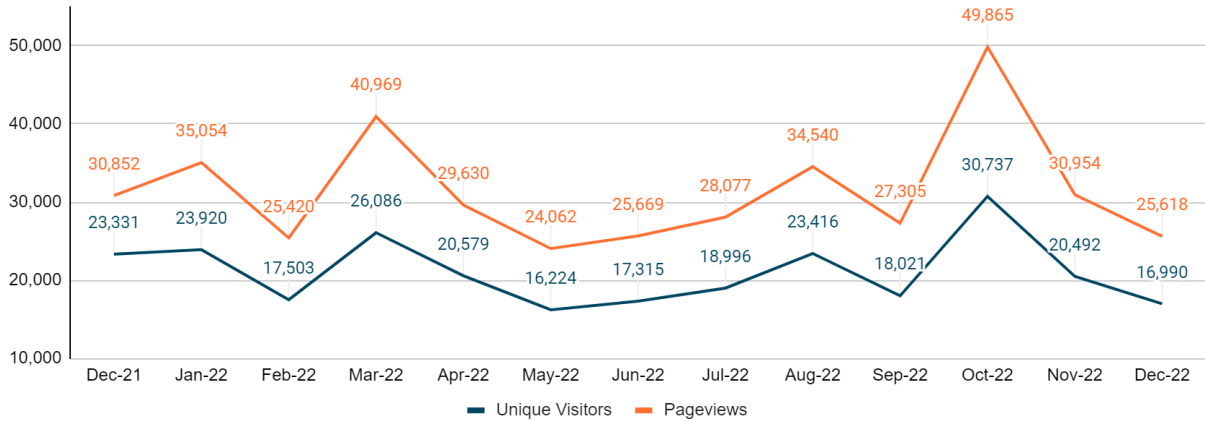
Topic	Date	Attendance
Contributions	December 21, 2022	8

- **LA457.com Engagement Statistics: December 2022** – LA457.com saw 16,990 unique visitors and 25,618 pageviews. The following table provides a review of the top ten website topics accessed by participants during the month.

Top 10 LA457.com Pages in December 2022	Views
1. Home	16,883
2. Contact Us	1,007
3. FAQs	888
4. Contributions	887
5. Loans	642
6. Your Distribution Options	557
7. Join the DCP	552
8. Important Year-End Contribution Updates and more	317
9. Board Meeting Materials	224
10. Investment Options	205

The following chart tracks LA457.com unique visitors and page views over the past calendar year.

LA457.com Traffic in the Last Year



D. Staffing Update

The following table provides a summary of staff positions supporting the DCP:

Position Authority	Incumbent Class	Function	Est. Percent Reimbursed by DCP	Staff Member
Personnel				
Defined Contribution Plan Manager	Defined Contribution Plan Manager	Executive Director	100%	Vacant
Chief Management Analyst	Chief Management Analyst	Employee Benefits Chief	10%	Paul Makowski
Senior Benefits Analyst II	Senior Personnel Analyst II	Plan Administration	100%	Esther Chang
Benefits Analyst	Benefits Analyst	Communications	100%	Eric Lan
Benefits Analyst	Benefits Analyst	Operations	100%	Mindy Lam
Benefits Specialist	Benefits Specialist	Participant Services	100%	Claudia Guevara
DCP Intern	DCP Intern	Participant Research	100%	Vacant
City Attorney				
Deputy City Attorney IV	Deputy City Attorney IV	Board Counsel	25%	Charles Hong
Legal Assistant	Legal Assistant	Participant Legal Services	40%	Vicky Williams

E. Committee Assignments

Following is the current Committee rosters as designated by the Board Chairperson:

Plan Governance and Administrative Issues Committee
Joshua Geller, Chair
Thomas Moutes
Baldemar J. Sandoval

Investments Committee
Jeremy Wolfson, Chair
Joshua Geller
Neil Guglielmo
Baldemar J. Sandoval

Participant Engagement Committee
Neil Guglielmo, Chair
Dana H. Brown
Joshua Geller
Baldemar J. Sandoval

Ad Hoc DC Plan Manager Selection Committee
Thomas Moutes, Chair
Joshua Geller
Neil Guglielmo
Jeremy Wolfson

Ad Hoc Employer Match Program Considerations
Thomas Moutes
Joshua Geller
Neil Guglielmo

F. Next Board Meeting


The next regular Board meeting will take place on February 21, 2023. Following is a tentative list of agenda items for that meeting:

February 21, 2023 Regular Meeting Agenda Items
Board Report: AB 361 Review
Board Report: DCP Quarterly Reimbursements – Quarter 4, 2022
Board Report: Board Elections 2023
Board Report: 2023 Participant Goals and Outcomes Baseline Data
Board Report: DCP Plan Projects & Activities Report – January 2023
Mercer – Quarterly Investment & Economic Review (Q4 2022)

G. 2023 Meeting Calendar

To assist the Board in planning for upcoming meetings, staff developed a meeting calendar for the 2023 calendar year (**Attachment A**). The meeting calendar includes anticipated reports from staff and presentations from the DCP TPA, investment consultant, and investment providers. The calendar is subject to change based on Board member availability.

Submitted by: 
 Eric Lan, Benefits Analyst

Approved by: 
 Esther Chang, Senior Personnel Analyst I

2023 DCP Board Meetings Calendar		
Meeting Date	Agenda Item	Service Provider Presentation
January 17	Board Report: Determination Regarding Teleconferencing Option for Board Meetings Pursuant to Assembly Bill 361	
	Board Report: DCP Budget Adoption for Plan Year 2023	
	Board Report: 2023 Travel and Training Program	
	Board Report: 2023 DCP Strategic Initiatives	
	Board Report: 2022 DCP Board and Committee Meeting Attendance	
	Board Report: 2022 Board Member and Staff Annual Training Review	
	Board Report: DCP Projects and Activities – December 2022	
February 21	Board Report: Determination Regarding Teleconferencing Option for Board Meetings Pursuant to Assembly Bill 361	Quarterly Investment & Economic Review (Q4 2022)
	Board Report: Board Elections 2023	
	Board Report: Quarterly Reimbursements – Quarter 4, 2022	
	Board Report: 2023 Participant Goals and Outcomes Baseline Data	
	Board Report: DCP Projects and Activities – January 2023	
March 21	Board Report: Determination Regarding Teleconferencing Option for Board Meetings Pursuant to Assembly Bill 361	TPA Quarterly Review (Q4 2022)
	Board Report: DCP Projects and Activities – February 2023	
April 18	Deferred Compensation Plan 2021 Annual Report	
	Board Report: DCP Projects and Activities – March 2023	
May 16	Board Report: Quarterly Reimbursements – Quarter 1, 2023	Quarterly Investment & Economic Review (Q1 2023)
	Board Report: DCP Projects and Activities – April 2023	
June 20	Board Report: 2023 BDCA Election Results – Active LACERS Representative/Active LAFPP Representative	TPA Quarterly Review (Q1 2023)
	Board Report: DCP Projects and Activities – May 2023	
July 18	Board Report: DCP Projects and Activities – June 2023	
August 15	Board Report: Quarterly Reimbursements – Quarter 2, 2023	Quarterly Investment & Economic Review (Q2 2023)
	Board Report: 2024 DCP Resource Review ¹	
	Board Report: 2023 Participant Goals and Outcomes Mid-Year Update	
	Board Report: DCP Projects and Activities – July 2023	
September 19	Board Report: FY 2024-25 Proposed Budget Requests	TPA Quarterly Review (Q2 2023)
	Board Report: 2023 NRSM Campaign	
	Board Report: DCP Projects and Activities – August 2023	
October 17	Board Report: DCP Projects and Activities – September 2023	
November 21	Board Report: 2023 NAGDCA Learnings	Quarterly Investment & Economic Review (Q1 2023)
	Board Report: DCP Projects and Activities – October 2023	

¹ Upon Plan Governance & Administrative Issues Committee Consideration in July.

2023 DCP Board Meetings Calendar		
Meeting Date	Agenda Item	Service Provider Presentation
December 19	Board Report: Quarterly Reimbursements – Quarter 3, 2023	TPA Quarterly Review (Q3 2023)
	Board Report: 2023 NRSM Campaign Results	
	Board Report: DCP Projects and Activities – November 2023	